

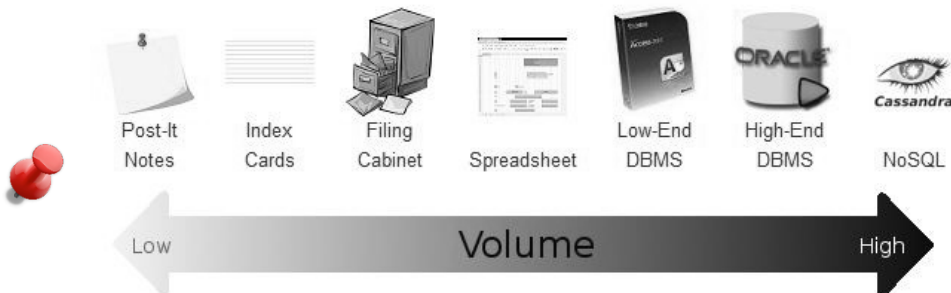
ADMIN R US PATRICE'S HUMAN RESOURCES AGENCY

DATA

The most important data in the BOI is the workforce data, records management data and the compliance data which carry important business information. The IS tracks the businesses' current and future plans, objectives and the general business processes such as management and software system.

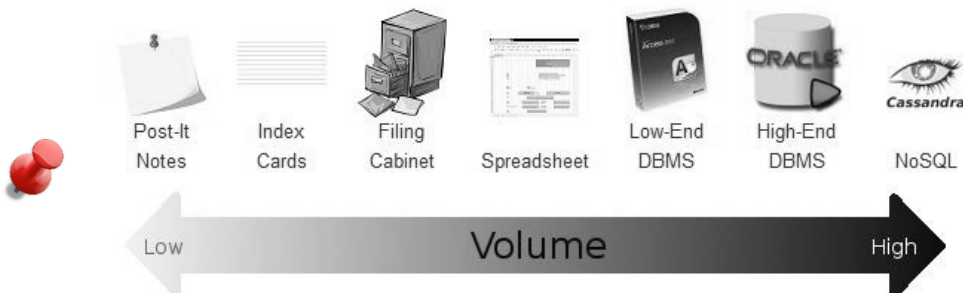
Data Item #1

Compliance data



Data Item #2

Records management data



CLOUD

Everyone is talking about cloud computing. Cloud is being utilized in a number of ways such as;

1. Mass storage of data
2. Access of software and applications from all corners of the world
3. Business management. For example, customer relationship management, accounting and HR.

Cloud Opportunities

1. Cloud is secure

The platform guarantees a more secure environment and increased security features to data as well as data centralization.

2. Cost saving

It is easy for the company/business to save data, time, and money. At the same time, it eats little space for data storage.

3. Flexibility

The business does not worry any more about computer and data package issue rather on the business goals/objectives.

On the other hand, hardware and software changes might require the business to be synchronized with the cloud so as to save data automatically and retrieve it in the same manner. This will result to a more effective cloud data storage and data management. I don't think any of the above options can eliminate the need for hardware and software. Any business need software and hardware to run and temporarily store data, transfer data and retrieve it just in case it is needed.

IS COMPONENTS (REVISITED)

Hardware	Software	Data	Procedures	People
• Computers • Mobile devices • Security devices	• ZohoRecruit • BambooHR • I-sight	• Workforce data • Compliance data • Records management data	• Collecting the needed information • Meeting the HR plans • Obtaining signatures for customers	• Employees • Departmental leaders • The customers

Item	Type	Description & Notes
¹ Computers	Hardware	It is important for the business to ensure that data in the computer is secured with passwords, and authentic features.
[#] Security devices	Hardware	All the business premises need to be installed with security devices such as surveillance cameras, Biometric systems that identifies staff and customers etc.